**REQUEST FOR PROPOSALS (RFP)**

**STATE OF MARYLAND**

**DEPARTMENT OF HUMAN SERVICES**

**RESIDENTIAL CHILD CARE PROGRAMS**

**SSA/RCC-19-001-S**

**AMENDMENT # 3**

**DECEMBER 2, 2019**

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold (i.e. word)**, and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. **Revise Section 2.3.2 F as follows:**
2. ~~Based on the level of care,~~ **Ensure** ~~ensure~~ that there are at least two staff persons (excluding volunteers and staff not providing direct care and supervision of children) present and on-duty in the facility at all times when a resident is present in the facility.

**Note:** The requirement that at least two staff persons be present and on-duty in the facility at all times applies even if the result of this requirement is that there are more staff present and on-duty at the facility than otherwise required by the minimum resident to staff ratios provided (See RFP Sections 2.3.21 and 2.3.22).

If you require clarification of the information provided in this amendment, please contact me at (410) 767-7404, or via email at [sang.kang@maryland.gov](mailto:sang.kang@maryland.gov).

**Sang Kang, Procurement Officer**

**December 2, 2019**